

# A REQUEST FOR PROPOSAL FOR PERSONAL SERVICES CONTRACT

Department of Highways  
Professional Services Procurement Bulletin 2011-10  
Leslie / KY 1482 / 11-8516.00

This document constitutes a Request for Proposals for Personal Service Contract from qualified individuals and organizations to furnish those services as described herein for the Commonwealth of Kentucky, Department of Highways.

## **I. PROJECT DESCRIPTION**

County – Leslie

Route – KY 1482

Item No. – 11-8516.00

Project Description – Construct a new approach in the Big Creek community of Leslie County onto the Hal Rogers Parkway.

## **II. PROJECT INFORMATION**

Project Manager – Taylor Davis, EIT III

User Division – Highway Design

Approximate Fee – Phase I Preliminary Engineering \$180,000; Phase II Final Design \$275,000

Project Funding – SB2 (State Bond Project)

Project Length – Approximately 0.2 miles

## **III. PURPOSE AND NEED**

The purpose of this project is to address community development and safety needs in Leslie County by providing access to the Hal Rodgers Parkway in the Big Creek community. Currently, this area does not have access to the Hal Rogers Parkway. This new approach would allow immediate access to the Parkway for residents and emergency personnel; existing conditions require residents and emergency personnel of this rural area to commute approximately 5-10 miles of travel on US 421, which contains a relatively high percentage of traffic accidents.

## **IV. DBE REQUIREMENT**

None

## **V. SCOPE OF WORK**

The selected Consultant will be required to provide Phase I Preliminary Engineering, which includes the preparation of engineering studies, identification of appropriate typical sections, identifying any utility impacts, hydrologic analysis, performing drainage design, developing dependable cost estimates, any applicable traffic studies, conducting and preparing documents for public meetings, and preparation of documents to be used by KYTC for Geotechnical Investigations and approval of the appropriate environmental document.

The selected Consultant will be required to provide engineering services to perform Final Plan Development, which will include the preparation of detailed construction plans, structure plans, traffic control plans and Engineers cost estimates as necessary to provide Final Grade, Drain and Surfacing Plans necessary for the construction of the project.

Prequalification in the area of structure design is required to be identified in the Consultant's Response to Announcement for this project.

#### **VI. SPECIAL INSTRUCTIONS**

The Department may retain any of the advertised services to be performed by in-house state forces.

The purpose of the design contract is to provide Phase I Preliminary Engineering and Phase II Final Roadway Design. The initial contract agreement will be for Phase I Preliminary Engineering only. Phase II Final Roadway Design may be added by contract modification. Phase II units may be negotiated at the end of Phase I after a preferred alignment has been selected. Structure Design services may be added to the contract agreement by contract modification.

Instructions for Response to Announcement can be found at:

[http://transportation.ky.gov/proqperform/instructions\\_for\\_response\\_to\\_kentucky\\_transportation\\_cabinet\\_6-9-09.pdf](http://transportation.ky.gov/proqperform/instructions_for_response_to_kentucky_transportation_cabinet_6-9-09.pdf)

#### **VII. AVAILABLE STUDIES**

None

#### **VIII. PHOTOGRAMMETRIC SERVICES**

Photogrammetry is not required. Conventional Survey Methods will be required.

#### **IX. ENVIRONMENTAL**

The Department will provide any necessary Environmental Services. The environmental document at this time is expected to be a Environmental Overview.

#### **X. GEOTECHNICAL SERVICES**

The Department will supply any Geotechnical Services required for the project.

#### **XI. STRUCTURE DESIGN**

The selected consultant shall provide the necessary engineering services to submit an Advanced Situation Folder(s) to the KYTC for the appropriate applicable structure(s).

The structure design will be performed by the Consultant. Structure Design Services may be added to the contract agreement.

## **XII. TRAFFIC**

Traffic projections and related information will be provided by the Department.

## **XIII. PREQUALIFICATION REQUIREMENTS**

To respond to this project, the consultant project team must be prequalified in the following areas by the date of this advertisement.

### **ROADWAY DESIGN**

- Rural Roadway Design >\$250,000
- Surveying

### **STRUCTURE DESIGN**

- Structure Design < 500' spans

## **XIV. PROCUREMENT SCHEDULE**

Dates other than Response Date are tentative and provided for information only.

RESPONSE DATE • May 4, 2011 4:30 p.m. E.S.T. (Frankfort time)

FIRST SELECTION COMMITTEE • May 16, 2011

SECOND SELECTION COMMITTEE • May 30, 2011

PRE-DESIGN CONFERENCE • June 13, 2011

DEADLINE FOR CONSULTANT FEE PROPOSAL • July 11, 2011

CONTRACT NEGOTIATIONS • August 15, 2011

NOTICE TO PROCEED • October 1, 2011

## **XV. PROJECT SCHEDULE**

Project schedule may be adjusted during the pre-design conference or contract negotiations.

PRELIMINARY LINE AND GRADE • September 2011

RIGHT-OF-WAY & UTILITY PLANS • February 2012

JOINT INSPECTION • May 2012

FINAL REPORT • December 2012

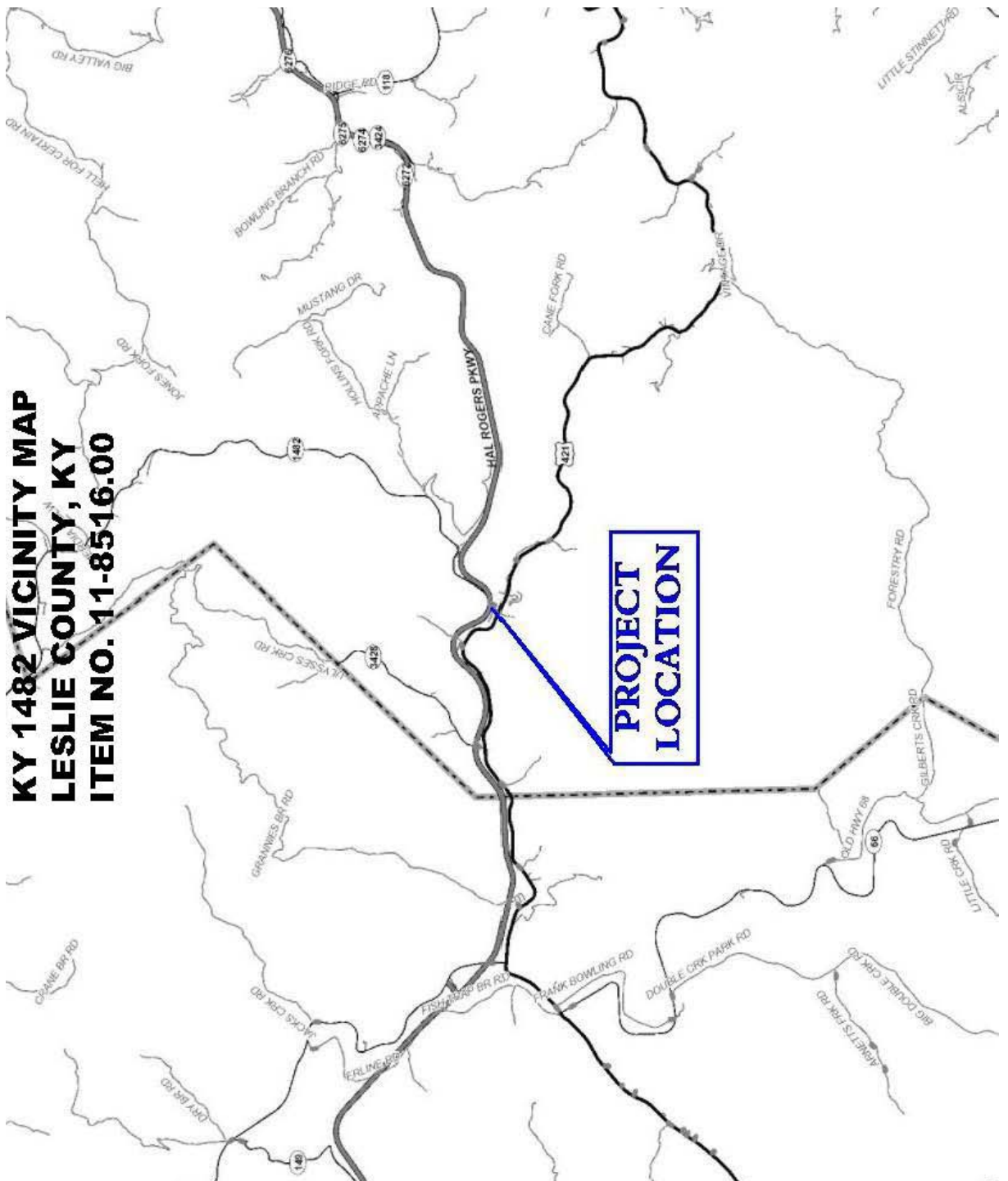
## **XVI. EVALUATION FACTORS**

1. Relative experience of consultant personnel assigned to project team with highway projects for KYTC and/or federal, local or other state governmental agencies. (10 points)
2. Capacity to comply with project schedule. (10 points)
3. Past record of performance on project of similar type and complexity. (10 points)
4. Project approach and proposed procedures to accomplish the services for the project. (10 points)
5. Consultant's offices where work is to be performed. (2 points)

For state-funded projects, if a Selection Committee vote results in a tie between two (2) firms, one (1) of which will perform more of the work tasks in Kentucky than the other, then the former firm shall be ranked one (1) place ahead of the latter.

## **XVII. SELECTION COMMITTEE MEMBERS**

1. **Joseph Mosley**, PE, User Division
2. Brad Eldridge, PE, User Division
3. Brian Meade, PE, Secretary's Pool
4. Deana Miller, PE, Secretary's Pool
5. Linda Wagner-Justice, PE, Governor's Pool



**KY 1482 VICINITY MAP  
LESLIE COUNTY, KY  
ITEM NO. 11-8516.00**